



3015 (02-09-04)

ANNUAL REPORT

OF

Name: ELK MOUND WATER AND SEWER UTILITY

Principal Office: 202 E MENOMONIE STREET
P.O. BOX 188
ELK MOUND, WI 54739

For the Year Ended: DECEMBER 31, 2001

WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: ELK MOUND WATER AND SEWER UTILITY**Utility Address:** 202 E MENOMONIE STREET

P.O. BOX 188

ELK MOUND, WI 54739

When was utility organized? 12/8/1966**Report any change in name:****Effective Date:****Utility Web Site:**

Utility employee in charge of correspondence concerning this report:

Name: MRS PATRICIA HAHN**Title:** VILLAGE CLERK-TREASURER**Office Address:**

202 E MENOMONIE

P.O. BOX 188

ELK MOUND, WI 54739

Telephone: (715) 879 - 5011**Fax Number:** (715) 879 - 5011**E-mail Address:**

Individual or firm, if other than utility employee, preparing this report:

Name:**Title:****Office Address:** VIRCHOW, KRAUSE, & COMPANY, LLP

P.O. BOX 1148

EAU CLAIRE, WI 54702-1148

Telephone: (715) 832 - 2499 EXT 20**Fax Number:** (715) 836 - 7877**E-mail Address:** jmclaughlin@virchowkrause.com

President, chairman, or head of utility commission/board or committee:

Name: DON MILLER**Title:** PRESIDENT**Office Address:**

202 E MENOMONIE STREET

P.O. BOX 188

ELK MOUND, WI 54739

Telephone: (715) 879 - 5011**Fax Number:****E-mail Address:**

Are records of utility audited by individuals or firms, other than utility employee? YES

IDENTIFICATION AND OWNERSHIP

Individual or firm, if other than utility employee, auditing utility records:

Name:**Title:**

Office Address: VIRCHOW, KRAUSE, & COMPANY, LLP
P.O. BOX 1148
EAU CLAIRE, WI 54702-1148

Telephone: (715) 833 - 1717 EXT 20**Fax Number:** (715) 836 - 7877**E-mail Address:****Date of most recent audit report:** 12/31/2001**Period covered by most recent audit:** 1/1/2001 - 12/31/2001

Names and titles of utility management including manager or superintendent:

Name: MR TERRANCE STAMM**Title:** DIRECTOR OF PUBLIC WORKS**Office Address:**

202 E MENOMONIE
P.O. BOX 188
ELK MOUND, WI 54739

Telephone: (715) 879 - 5011**Fax Number:** (715) 879 - 5011**E-mail Address:**

Name of utility commission/committee: ELK MOUND WATER AND SEWER UTILITY COMMISSION

Names of members of utility commission/committee:

MR CHARLES BEST, TRUSTEE
MR DON MILLER, PRESIDENT
MR THOMAS SPAGNOLETTI, TRUSTEE

Is sewer service rendered by the utility? YES

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

Date of Ordinance: 9/6/1966

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

IDENTIFICATION AND OWNERSHIP

Firm Name: NONE

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	214,674	204,028	1
Operating Expenses:			
Operation and Maintenance Expense (401)	168,771	151,347	2
Depreciation Expense (403)	65,969	64,239	3
Amortization Expense (404)	0	0	4
Taxes (408)	15,606	15,408	5
Total Operating Expenses	250,346	230,994	
Net Operating Income	(35,672)	(26,966)	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	(35,672)	(26,966)	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	7,716	12,402	9
Miscellaneous Nonoperating Income (421)	0	0	10
Total Other Income	7,716	12,402	
Total Income	(27,956)	(14,564)	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	(27,956)	(14,564)	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	22,223	23,941	13
Amortization of Debt Discount and Expense (428)	1,230	1,230	14
Amortization of Premium on Debt--Cr. (429)			15
Interest on Debt to Municipality (430)	0	0	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)			18
Total Interest Charges	23,453	25,171	
Net Income	(51,409)	(39,735)	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	3,374	43,109	19
Balance Transferred from Income (433)	(51,409)	(39,735)	20
Miscellaneous Credits to Surplus (434)	0	0	21
Miscellaneous Debits to Surplus--Debit (435)	0	0	22
Appropriations of Surplus--Debit (436)	0	0	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
Total Unappropriated Earned Surplus End of Year (216)	(48,035)	3,374	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		
NONE		2
Total (Acct. 413):	0	
Nonoperating Rental Income (418):		
NONE		3
Total (Acct. 418):	0	
Interest and Dividend Income (419):		
LOCAL BANK INTEREST INCOME	7,716	4
Total (Acct. 419):	7,716	
Miscellaneous Nonoperating Income (421):		
NONE		5
Total (Acct. 421):	0	
Miscellaneous Amortization (425):		
NONE		6
Total (Acct. 425):	0	
Other Income Deductions (426):		
NONE		7
Total (Acct. 426):	0	
Miscellaneous Credits to Surplus (434):		
NONE		8
Total (Acct. 434):	0	
Miscellaneous Debits to Surplus (435):		
NONE		9
Total (Acct. 435)--Debit:	0	
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		10
Total (Acct. 436)--Debit:	0	
Appropriations of Income to Municipal Funds (439):		
NONE		11
Total (Acct. 439)--Debit:	0	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs and Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	104,655	0	110,019	0	214,674	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	571				571	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:					0	6
Revenues subject to Wisconsin Remainder Assessment	104,084	0	110,019	0	214,103	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	2,336,172	2,326,222	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	692,465	628,677	2
Net Utility Plant	1,643,707	1,697,545	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	127,819	0	6
Special Funds (125)	0	149,206	7
Total Other Property and Investments	127,819	149,206	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	42,232	40,564	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	16,059	15,654	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	7,570	11,250	14
Materials and Supplies (150)	0	0	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	65,861	67,468	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	7,420	8,650	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	7,420	8,650	
Total Assets and Other Debits	1,844,807	1,922,869	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	12,000	12,000	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	(48,035)	3,374	23
Total Proprietary Capital	(36,035)	15,374	
LONG-TERM DEBT			
Bonds (221)	416,474	446,334	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	26,287	28,793	26
Total Long-Term Debt	442,761	475,127	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	1,413	2,422	28
Payables to Municipality (233)	12,767	5,654	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	4,602	4,993	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	18,782	13,069	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	1,419,299	1,419,299	38
Total Liabilities and Other Credits	1,844,807	1,922,869	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (100)	719,399	1,616,773	0	0	1
Utility Plant Purchased or Sold (391)					2
Utility Plant in Process of Reclassification (392)					3
Utility Plant Leased to Others (393)					4
Property Held for Future Use (394)					5
Construction Work in Progress (395)					6
Utility Plant Acquisition Adjustments (396)					7
Other Utility Plant Adjustments (397)					8
Total Utility Plant	719,399	1,616,773	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	321,751	370,714	0	0	9
Total Accumulated Provision	321,751	370,714	0	0	
Net Utility Plant	397,648	1,246,059	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	Sewer (c)	(d)	(e)	Total (f)	
Balance first of year	303,276	325,401			628,677	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	20,602	45,367			65,969	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	898	(898)			0	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
Adjustment		844			844	12
Total credits	21,500	45,313	0	0	66,813	13
Debits during year						14
Book cost of plant retired	2,181	0			2,181	15
Cost of removal					0	16
Other debits (specify):						17
Adjustment	844				844	18
Total debits	3,025	0	0	0	3,025	19
Balance End of Year	321,751	370,714	0	0	692,465	20
Composite Depreciation Rate?	No	No				21
If yes, what is the rate?						22

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):					
NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	<u>0</u>	
Deductions:		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	<u>0</u>	
Balance end of year	<u><u>0</u></u>	

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
Electric Utility						
Fuel for generation					0	0 1
Other					0	0 2
Total Electric Utility					<u>0</u>	<u>0</u>

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0 1
Water utility		0 2
Sewer utility		0 3
Gas utility		0 4
Merchandise		0 5
Other materials & supplies		0 6
Total Materials and Supplies	<u>0</u>	<u>0</u>

UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
MORTGAGE REVENUE BOND DISCOUNT	1,230	428	7,420	1
Total			7,420	
Unamortized premium on debt (251)				
NONE				2
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	12,000	1
Changes during year (explain):		2
Balance end of year	12,000	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
1995 SEWAGE REV BONDS	06/14/1995	06/14/2015	3.42%	266,474	1
1996 REVENUE BONDS	04/01/1996	04/01/2008	7.75%	150,000	2
Total Bonds (Account 221):				416,474	

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Other Long-Term Debt (224)					
STATE TRUST FUND LOAN	03/15/1994	03/15/2009	6.00%	26,287	1
Total for Account 224				26,287	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Accruals:		
Charged water department expense	12,935	2
Charged electric department expense		3
Charged sewer department expense	2,671	4
Other (explain):		
NONE		5
Total Accruals and other credits	15,606	
Taxes paid during year:		
County, state and local taxes	10,750	6
Social Security taxes	4,737	7
PSC Remainder Assessment	119	8
Other (explain):		
NONE		9
Total payments and other debits	15,606	
Balance end of year	0	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
96 REVENUE BONDS	2,096	11,815	12,006	1,905	1
Subtotal	2,096	11,815	12,006	1,905	
Advances from Municipality (223)					
NONE	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
STATE TRUST FUND LOANS	1,377	1,608	1,728	1,257	3
CLEAN WATER FUND LOANS	1,520	8,800	8,880	1,440	4
Subtotal	2,897	10,408	10,608	2,697	
Notes Payable (231)					
NONE	0			0	5
Subtotal	0	0	0	0	
Total	4,993	22,223	22,614	4,602	

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	242,031	0	0	1,177,268	0	1,419,299	1
Add credits during year:							
For Services						0	2
For Mains						0	3
Other (specify):						0	4
Deduct charges (specify):						0	5
Balance End of Year	242,031	0	0	1,177,268	0	1,419,299	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
DAIN BOND RESERVE	23,183	2
DEPRECIATION FUND	27,084	3
SINKING FUNDS 5/94 NOTE	28,504	4
CLEAN WATER REDEMPTION	25,122	5
POOLED INVESTMENTS	23,926	6
Total (Acct. 124):	127,819	
Special Funds (125):		
NONE		7
Total (Acct. 125):	0	
Notes Receivable (141):		
NONE		8
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	6,199	9
Electric		10
Sewer (Regulated)	9,860	11
Other (specify):		
NONE		12
Total (Acct. 142):	16,059	
Other Accounts Receivable (143):		
Sewer (Non-regulated)		13
Merchandising, jobbing and contract work		14
Other (specify):		
NONE		15
Total (Acct. 143):	0	
Receivables from Municipality (145):		
SPECIAL ASSESSMENTS	7,570	16
Total (Acct. 145):	7,570	
Prepayments (165):		
NONE		17
Total (Acct. 165):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Extraordinary Property Losses (182):	
NONE	18
Total (Acct. 182):	0
Other Deferred Debits (183):	
NONE	19
Total (Acct. 183):	0
Payables to Municipality (233):	
NET DIFF. BETWEEN PTE AND UTILITY WAGES DUE GF	12,767
Total (Acct. 233):	12,767
Other Deferred Credits (253):	
NONE	21
Total (Acct. 253):	0

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	717,899	0	1,613,297	0	2,331,196	1
Materials and Supplies	0	0	0	0	0	2
Other (specify):					0	3
Less Average:						
Reserve for Depreciation	312,513	0	348,057	0	660,570	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	242,031	0	1,177,268	0	1,419,299	6
Other (specify):					0	7
Average Net Rate Base	163,355	0	87,972	0	251,327	
Net Operating Income	(2,653)	0	(33,019)	0	(35,672)	8
Net Operating Income as a percent of						
Average Net Rate Base	-1.62%	N/A	-37.53%	N/A	-14.19%	

RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	12,000	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	(22,330)	3
Other (Specify):		4
Total Average Proprietary Capital	(10,330)	
Net Income		
Net Income	(51,409)	5
Percent Return on Proprietary Capital	N/A	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

Accumulated Provision for Depreciation and Amortization of Utility Plant (Acct. 110) (Page F-07)

To adjust ending accumulated depreciation to actual by prior year joint meter allocation amount.

Signature Page (Page ii)

ACCOUNTANTS' COMPILATION REPORT

To the Village Board
Village of Elk Mound
Elk Mound, Wisconsin

We have compiled the accompanying PSC Report of the Elk Mound Water and Sewer Utility, enterprise funds of the Village of Elk Mound, as of December 31, 2001 and 2000, in accordance with Statement on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Our compilation was limited to presenting, in the form prescribed by the Wisconsin Public Service Commission, information that is the representation of management. We have not audited or reviewed the financial statements referred to above and, accordingly, do not express an opinion or any other form of assurance on them.

These financial statements are presented in accordance with the requirements of the Wisconsin Public Service Commission which differ from generally accepted accounting principles. Accordingly, these financial statements are not designed for those who are not informed about such differences.

VIRCHOW, KRAUSE & COMPANY, LLP

Eau Claire, Wisconsin
January 23, 2002

FINANCIAL SECTION FOOTNOTES

Identification and Ownership - Contacts (Page iv)

September 10, 2002

Mrs. Patricia Hahn, Village Clerk-Treasurer
Elk Mound Water and Sewer Utility
202 East Menomonie
P.O. Box 188
Elk Mound, WI 54739-0188

2001 Analytical Review DWCCA-1810-PJL

Dear Mrs. Hahn:

The Public Service Commission (Commission) staff has completed its analytical review of your 2001 annual report. The primary purpose of our analytical review is to detect possible reporting or accounting related errors and also to identify significant fluctuations from prior year's data that are not sufficiently explained in the annual report. The analytical review did not identify any such issues.

However, you may receive additional inquiries from our office regarding your annual report during a rate case, construction authorization, or other Commission reviews.

Thank you for your efforts in preparing your 2001 annual report. If you have any questions, please feel free to contact me at (608) 267-9198 or by e-mail at peter.leege@psc.state.wi.us.

Sincerely,

Peter J. Leege
Financial Specialist
Division of Water, Compliance, and Consumer Affairs

PJL:bhh:w:\compl\Analytical Reviews\2001 analytical review letters\1810 Elk Mound.doc

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	103,712	1
Total Sales of Water	103,712	
Other Operating Revenues		
Forfeited Discounts (470)	372	2
Other Water Revenues (474)	571	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	943	
Total Operating Revenues	104,655	
Operation and Maintenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	37,727	5
General Operating Expenses (680-690)	36,044	6
Total Operation and Maintenance Expenses	73,771	
Other Operating Expenses		
Depreciation Expense (403)	20,602	7
Amortization Expense (404)		8
Taxes (408)	12,935	9
Total Other Operating Expenses	33,537	
Total Operating Expenses	107,308	
NET OPERATING INCOME	(2,653)	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	230	10,553	47,795	4
Commercial	26	3,031	12,888	5
Industrial				6
Total Metered Sales to General Customers (461)	256	13,584	60,683	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		33,813	8
Other Sales to Public Authorities (464)	8	3,268	9,216	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	265	16,852	103,712	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
------------------------------------	--	--	-------------------------------

NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	33,813	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify):		
NONE		4
Total Public Fire Protection Service (463)	33,813	
Forfeited Discounts (470):		
Customer late payment charges	372	5
Other (specify):		
NONE		6
Total Forfeited Discounts (470)	372	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	571	7
Other (specify):		
NONE		8
Total Other Water Revenues (474)	571	
Amortization of Construction Grants (475):		
NONE		9
Total Amortization of Construction Grants (475)	0	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	21,151	1
Purchased Water (610)		2
Fuel or Power Purchased for Pumping (620)	4,100	3
Chemicals (630)	756	4
Supplies and Expenses (640)	3,852	5
Repairs of Water Plant (650)	7,868	6
Transportation Expenses (660)		7
Total Plant Operation and Maintenance Expenses	37,727	
GENERAL OPERATING EXPENSES		
Administrative and General Salaries (680)	8,105	8
Office Supplies and Expenses (681)	2,205	9
Outside Services Employed (682)	12,083	10
Insurance Expense (684)	3,162	11
Employees Pensions and Benefits (686)	10,489	12
Regulatory Commission Expenses (688)		13
Miscellaneous General Expenses (689)		14
Uncollectible Accounts (690)		15
Total General Operating Expenses	36,044	
Total Operation and Maintenance Expenses	73,771	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		10,750	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		243	2
Net property tax equivalent		10,507	
Social Security		2,309	3
PSC Remainder Assessment		119	4
Other (specify): NONE			5
Total tax expense		12,935	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Dunn				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.233686				3
County tax rate	mills		8.744670				4
Local tax rate	mills		7.895281				5
School tax rate	mills		10.554773				6
Voc. school tax rate	mills		2.126517				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		29.554927				10
Less: state credit	mills		1.569532				11
Net tax rate	mills		27.985395				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		7.895281				14
Combined School Tax Rate	mills		12.681290				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		20.576571				17
Total Tax Rate	mills		29.554927				18
Ratio of Local and School Tax to Total	dec.		0.696215				19
Total tax net of state credit	mills		27.985395				20
Net Local and School Tax Rate	mills		19.483840				21
Utility Plant, Jan. 1	\$	716,401	716,401				22
Materials & Supplies	\$	0	0				23
Subtotal	\$	716,401	716,401				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	716,401	716,401				26
Assessment Ratio	dec.		0.855800				27
Assessed Value	\$	613,096	613,096				28
Net Local & School Rate	mills		19.483840				29
Tax Equiv. Computed for Current Year	\$	11,945	11,945				30
Tax Equivalent per 1994 PSC Report	\$	13,751					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$	10,750					32
Tax equiv. for current year (see note 6)	\$	10,750					34

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	27,143		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	27,143	0	
PUMPING PLANT			
Land and Land Rights (320)	1,088		12
Structures and Improvements (321)	26,367		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	73,942	1,478	17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		20
Total Pumping Plant	101,397	1,478	
WATER TREATMENT PLANT			
Land and Land Rights (330)	1,875		21
Structures and Improvements (331)	55,751		22
Water Treatment Equipment (332)	114,331		23
Total Water Treatment Plant	171,957	0	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	7,718		24
Structures and Improvements (341)	0		25

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)		(697)	26,446	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	(697)	26,446	
PUMPING PLANT				
Land and Land Rights (320)			1,088	12
Structures and Improvements (321)			26,367	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)		697	76,117	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	0	697	103,572	
WATER TREATMENT PLANT				
Land and Land Rights (330)			1,875	21
Structures and Improvements (331)			55,751	22
Water Treatment Equipment (332)			114,331	23
Total Water Treatment Plant	0	0	171,957	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			7,718	24
Structures and Improvements (341)			0	25

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	22,529		26
Transmission and Distribution Mains (343)	248,118		27
Fire Mains (344)	0		28
Services (345)	68,212		29
Meters (346)	29,171	3,702	30
Hydrants (348)	34,243		31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	409,991	3,702	
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	32		35
Computer Equipment (372.1)	3,388		36
Transportation Equipment (373)	0		37
Other General Equipment (379)	2,492		38
Other Tangible Property (390)	0		39
Total General Plant	5,912	0	
Total utility plant in service directly assignable	716,400	5,180	
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	716,400	5,180	

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)			22,529 26
Transmission and Distribution Mains (343)			248,118 27
Fire Mains (344)			0 28
Services (345)			68,212 29
Meters (346)	2,181		30,692 30
Hydrants (348)			34,243 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	2,181	0	411,512
GENERAL PLANT			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			32 35
Computer Equipment (372.1)			3,388 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			2,492 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	5,912
Total utility plant in service directly assignable	2,181	0	719,399
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	2,181	0	719,399

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			1,407	1,407	1
February			1,269	1,269	2
March			1,396	1,396	3
April			1,406	1,406	4
May			1,473	1,473	5
June			1,266	1,266	6
July			2,055	2,055	7
August			1,741	1,741	8
September			1,657	1,657	9
October			1,689	1,689	10
November			1,584	1,584	11
December			1,298	1,298	12
Total annual pumpage	0	0	18,241	18,241	
Less: Water sold				16,852	13
Volume pumped but not sold				1,389	14
Volume sold as a percent of volume pumped				92%	15
Volume used for water production, water quality and system maintenance				657	16
Volume related to equipment/system malfunction					17
Non-utility volume NOT included in water sales					18
Total volume not sold but accounted for				657	19
Volume pumped but unaccounted for				732	20
Percent of water lost				4%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				134	23
Date of maximum: 11/3/2001					24
Cause of maximum:					25
Refill reservoir after cleaning and inspection.					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				20	26
Date of minimum: 11/2/2001					27
Total KWH used for pumping for the year				47,606	28
If water is purchased: Vendor Name:					29
Point of Delivery:					30

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
305 AQUA LANE	WELL 1	280	10	252	Yes	1
206 AQUA LANE	WELL 2	357	10	518	Yes	2

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

1

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	WELL 1	WELL 2	1
Location	AQUA LANE	AQUA LANE	2
Purpose	P	P	3
Destination	D	D	4
Pump Manufacturer	GRUNDFOS	BYRON JACKSON	5
Year Installed	1984	1995	6
Type	SUBMERSIBLE	SUBMERSIBLE	7
Actual Capacity (gpm)	175	380	8
Pump Motor or Standby Engine Mfr	FRANKLIN	GE	10
Year Installed	1984	1982	11
Type	ELECTRIC	ELECTRIC	12
Horsepower	15	25	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or Standby Engine Mfr			22
Year Installed			23
Type			24
Horsepower			25
			26

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	1		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS			2
			3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R		4
			5
Year constructed	1969		6
			7
Primary material (earthen, steel, concrete, other)	CONCRETE		8
			9
Elevation difference in feet (See Headnote 3.)	127		10
			11
Total capacity in gallons (actual)	80,000		12
WATER TREATMENT PLANT			13
Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID		14
			15
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE		16
			17
Filters, type (gravity, pressure, other, none)	OTHER		18
			19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.4320		20
			21
Is a corrosion control chemical used (yes, no)?	N		22
			23
Is water fluoridated (yes, no)?	Y		24
			25

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet							
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)
M	D	2.000	646	0	0	0	646
M	D	3.000	0	0	0	0	0
M	D	6.000	21,604	0	0	1,010	22,614
M	D	8.000	4,253	0	0	(363)	3,890
Total Within Municipality			26,503	0	0	647	27,150
Total Utility			26,503	0	0	647	27,150

1
2
3
4

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	225	0	0	0	225	18	1
M	1.000	36	0	0	(1)	35	9	2
M	1.250	1	0	0	0	1		3
M	1.500	15	0	0	1	16	8	4
M	2.000	2	0	0	0	2		5
M	3.000	3	0	0	0	3	1	6
M	4.000	4	0	0	0	4		7
M	6.000	1	0	0	0	1		8
Total Utility		287	0	0	0	287	36	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	255	54	21	0	288	36	1
0.750	2	0	0	0	2	0	2
1.000	7	0	0	0	7	0	3
1.500	4	0	0	0	4	0	4
2.000	9	0	0	0	9	0	5
3.000	4	0	0	0	4	0	6
Total:	281	54	21	0	314	36	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	227	18	0	2	0	41	288	1
0.750	0	1	0	0	0	1	2	2
1.000	0	3	0	1	0	3	7	3
1.500	0	1	0	1	1	1	4	4
2.000	0	3	0	3	0	3	9	5
3.000	0	0	0	3	1	0	4	6
Total:	227	26	0	10	2	49	314	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	40				40	2
Total Fire Hydrants	40	0	0	0	40	
Flushing Hydrants						
	1				1	3
Total Flushing Hydrants	1	0	0	0	1	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year:	40
Number of distribution system valves end of year:	91
Number of distribution valves operated during year:	46

WATER OPERATING SECTION FOOTNOTES

Water Operation & Maintenance Expenses (Page W-05)

Repairs of Water Plant (650) - increase due to water system analysis.

Outside Services Employed (682) - increase due to comprehensive plan.

Property Tax Equivalent (Water) (Page W-07)

On November 16, 1998 the municipality authorized the lower tax rate.

Water Utility Plant in Service (Page W-08)

Adjustments are to correct prior year additions placed in wrong account.

Net difference is zero.

Water Mains (Page W-15)

Adjustments are per mapping with engineers for past projects.

Water Services (Page W-16)

Adjustment is to correct classification of service size.

SEWER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sewage Operating Revenues		
Sewage Operating Revenues (621-626)	109,496	1
Total Sewage Operating Revenues	109,496	
Other Operating Revenues		
Forfeited Discounts (631)	523	2
Servicing of Customers Laterals (632)	0	3
Sale of Fertilizer (633)	0	4
Rent from Sewerage Properties (634)	0	5
Miscellaneous Operating Revenues (635)	0	6
Amortization of Construction Grants (636)	0	7
Total Other Operating Revenues	523	
Total Operating Revenues	110,019	
Operation and Maintenance Expenses		
Operation Expenses (820-829)	42,193	8
Maintenance Expenses (831-834)	12,347	9
Customer Accounting & Collection Expenses (840-843)	9,176	10
Administrative and General Expenses (850-857)	31,284	11
Total Operation and Maintenance Expenses	95,000	
Other Operating Expenses		
Depreciation Expense (403)	45,367	12
Amortization Expense (404)		13
Taxes (408)	2,671	14
Total Other Operating Expenses	48,038	
Total Operating Expenses	143,038	
NET OPERATING INCOME	(33,019)	

SEWAGE OPERATING REVENUES

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for flat rate service.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. In the gallons column, report metered water or sewage used as the basis in determining customer bills.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons Billed (c)	Amounts (d)	
Operating Revenues				
Sewage Operating Revenues				
Flat Rate Service to General Customers (621)				
Residential Revenues				1
Commercial Revenues				2
Industrial Revenues				3
Revenues from Public Authorities				4
Total Flat Rate Service to General Customers (621)	0	0	0	
Measured Service to General Customers (622)				
Residential Revenues	230	10,553	78,432	5
Commercial Revenues	26	3,031	17,703	6
Industrial Revenues				7
Revenues from Public Authorities	6	2,280	11,961	8
Total Measured Service to General Customers (622)	262	15,864	108,096	
Service to Public Authorities (623)	1	253	1,400	9
Service to Other Systems (624)				10
Other Sewerage Service (625)				11
Interdepartmental Service (626)				12
Total Sewage Operating Revenues	263	16,117	109,496	

HIGH STRENGTH CONTRIBUTORS

1. High strength contributor is one with waste stronger than 250 mg/l for B.O.D. or 250 mg/l for suspended solids or 10 mg/l for phosphorus.
2. If domestic strength limits for BOD, SS and Phos. used for rate purposes are different from the levels indicated, please note the limits used in the spaces available.
3. The units "mg/l" are now used in place of the equivalent "ppm."
4. List type, volume, strength.

Type (a)	Volume Annual Gallons (000's) (b)	BOD (mg/l) (c)	SS (mg/l) (d)	Phos (mg/l) (e)
NONE				

1

OTHER OPERATING REVENUES (SEWER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$2,000 and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Customers Forfeited Discounts (631):		
Customer late payment charges	523	1
Other (specify):		
NONE		2
Total Customers Forfeited Discounts (631)	523	
Servicing of Customers Laterals (632):		
NONE		3
Total Servicing of Customers Laterals (632)	0	
Sale of Fertilizer (633):		
NONE		4
Total Sale of Fertilizer (633)	0	
Rent from Sewerage Property (634):		
NONE		5
Total Rent from Sewerage Property (634)	0	
Miscellaneous Operating Revenues (635):		
NONE		6
Total Miscellaneous Operating Revenues (635)	0	
Amortization of Construction Grants (636):		
NONE		7
Total Amortization of Construction Grants (636)	0	

SEWER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
OPERATION EXPENSES		
Supervision and Labor (820)	21,836	1
Power and Fuel for Pumping (821)	6,706	2
Power and Fuel for Aeration Equipment (822)		3
Chlorine (823)		4
Phosphorous Removal Chemicals (824)		5
Sludge Conditioning Chemicals (825)	609	6
Other Chemicals for Sewage Treatment (826)		7
Other Operating Supplies and Expenses (827)	13,042	8
Transportation Expenses (828)		9
Rents (829)		10
Total Operation Expenses	42,193	
MAINTENANCE EXPENSES		
Maintenance of Sewage Collection System (831)	10,843	11
Maintenance of Collection System Pumping Equipment (832)	482	12
Maintenance of Treatment and Disposal Plant Equipment (833)	1,022	13
Maintenance of General Plant Structures and Equipment (834)		14
Total Maintenance Expenses	12,347	
CUSTOMER ACCOUNTING & COLLECTION EXPENSES		
Billing, Collecting and Accounting (840)	8,108	15
Flat Rate Inspections (841)	1,068	16
Meter Reading (842)		17
Uncollectible Accounts (843)		18
Total Customer Accounting & Collection Expenses	9,176	
ADMINISTRATIVE AND GENERAL EXPENSES		
Administrative and General Salaries (850)		19
Office Supplies and Expenses (851)	2,178	20
Outside Services Employed (852)	14,118	21
Insurance Expense (853)	3,162	22
Employees Pensions and Benefits (854)	10,489	23

SEWER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
ADMINISTRATIVE AND GENERAL EXPENSES		
Regulatory Commission Expenses (855)		24
Miscellaneous General Expenses (856)	1,337	25
Rents (857)		26
Total Administrative and General Expenses	31,284	
Total Operation and Maintenance Expenses	95,000	

TAXES (ACCT. 408 - SEWER)

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Social Security		2,309	1
Local and School Tax Equivalent on Meters Charged by Water Department		243	2
PSC Remainder Assessment		119	3
Other (specify): NONE			4
Total tax expense		2,671	

SEWER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	
COLLECTION SYSTEM			
Land and Land Rights (310)	2,046		4
Structures and Improvements (311)	0		5
Service Connections, Traps, and Accessories (312)	60,255		6
Collecting Mains and Accessories (313)	268,995		7
Interceptor Mains and Accessories (314)	5,305		8
Force Mains (315)	13,700		9
Other Collecting System Equipment (316)	1,385		10
Total Collection System	351,686	0	
COLLECTION SYSTEM PUMPING INSTALLATIONS			
Land and Land Rights (320)	53		11
Structures and Improvements (321)	20,000		12
Receiving Wells (322)	1,965		13
Electric Pumping Equipment (323)	24,041		14
Other Power Pumping Equipment (324)	20,000		15
Miscellaneous Pumping Equipment (325)	0		16
Total Collection System Pumping Installations	66,059	0	
TREATMENT AND DISPOSAL PLANT			
Land and Land Rights (330)	23,029		17
Structures and Improvements (331)	648,966		18
Preliminary Treatment Equipment (332)	0		19
Primary Treatment Equipment (333)	0		20
Secondary Treatment Equipment (334)	275,800		21
Advanced Treatment Equipment (335)	0		22
Chlorination Equipment (336)	29,400		23
Sludge Treatment and Disposal Equipment (337)	16,800		24
Plant Site Piping (338)	93,900		25
Flow Metering and Monitoring Equipment (339)	76,029		26
Outfall Sewer Pipes (340)	0		27

SEWER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
COLLECTION SYSTEM				
Land and Land Rights (310)			2,046	4
Structures and Improvements (311)			0	5
Service Connections, Traps, and Accessories (312)			60,255	6
Collecting Mains and Accessories (313)			268,995	7
Interceptor Mains and Accessories (314)			5,305	8
Force Mains (315)			13,700	9
Other Collecting System Equipment (316)			1,385	10
Total Collection System	0	0	351,686	
COLLECTION SYSTEM PUMPING INSTALLATIONS				
Land and Land Rights (320)			53	11
Structures and Improvements (321)			20,000	12
Receiving Wells (322)			1,965	13
Electric Pumping Equipment (323)			24,041	14
Other Power Pumping Equipment (324)			20,000	15
Miscellaneous Pumping Equipment (325)			0	16
Total Collection System Pumping Installations	0	0	66,059	
TREATMENT AND DISPOSAL PLANT				
Land and Land Rights (330)			23,029	17
Structures and Improvements (331)			648,966	18
Preliminary Treatment Equipment (332)			0	19
Primary Treatment Equipment (333)			0	20
Secondary Treatment Equipment (334)			275,800	21
Advanced Treatment Equipment (335)			0	22
Chlorination Equipment (336)			29,400	23
Sludge Treatment and Disposal Equipment (337)			16,800	24
Plant Site Piping (338)			93,900	25
Flow Metering and Monitoring Equipment (339)			76,029	26
Outfall Sewer Pipes (340)			0	27

SEWER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TREATMENT AND DISPOSAL PLANT			
Other Treatment and Disposal Plant Equipment (341)	4,107		28
Total Treatment and Disposal Plant	1,168,031	0	
GENERAL PLANT			
Land and Land Rights (370)	0		29
Structures and Improvements (371)	0		30
Office Furniture and Equipment (372)	32		31
Computer Equipment (372.1)	4,594	2,245	32
Transportation Equipment (373)	0		33
Other General Equipment (379)	19,420	4,706	34
Other Tangible Property (390)	0		35
Total General Plant	24,046	6,951	
Total utility plant in service directly assignable	1,609,822	6,951	
Common Utility Plant Allocated to Sewer Department	0		36
Total utility plant in service	1,609,822	6,951	

SEWER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TREATMENT AND DISPOSAL PLANT				
Other Treatment and Disposal Plant Equipment (341)			4,107	28
Total Treatment and Disposal Plant	0	0	1,168,031	
GENERAL PLANT				
Land and Land Rights (370)			0	29
Structures and Improvements (371)			0	30
Office Furniture and Equipment (372)			32	31
Computer Equipment (372.1)			6,839	32
Transportation Equipment (373)			0	33
Other General Equipment (379)			24,126	34
Other Tangible Property (390)			0	35
Total General Plant	0	0	30,997	
Total utility plant in service directly assignable	0	0	1,616,773	
Common Utility Plant Allocated to Sewer Department			0	36
Total utility plant in service	0	0	1,616,773	

SEWER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily disconnected or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by diameter; pipe materials do not need to be specified.

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
Sewer	4.000	272	0	0	0	272	33	1
Sewer	6.000	23	0	0	0	23	9	2
Total Utility		295	0	0	0	295	42	

SEWER MAINS

1. Report mains separately by diameter. Pipe materials do not need to be specified.
2. Explain all reported adjustments as a schedule footnote.
3. For main additions reported in column (c), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet						
Diameter in Inches (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	
4.000	1,514	0	0	(71)	1,443	1
6.000	0	0	0	38	38	2
8.000	26,188	0	0	(479)	25,709	3
10.000	0	0	0	544	544	4
Total Utility	27,702	0	0	32	27,734	

SEWER OPERATING SECTION FOOTNOTES

Sewer Operation & Maintenance Expenses (Page S-05)

Other Operating Supplies and Expenses (827) - tree/ root removal in 2000.

Maintenance of Treatment and Disposal Plant Equipment (833) - sewer plant pump inspection in 2000.

Outside Services Employed (852) - increase due to comprehensive plan.

Sewer Mains (Page S-10)

Adjustments are per mapping update with engineers.
